

Employer Sheet A		Applicant Information		
Name of Applicant				
Experience:				
Major:				
Skills:				
Good Points				
Bad Points				

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ <i>Labs</i>
Job Description: <i>Researcher</i>
Job Salary: \$45 000/year
Location: <i>University Laboratory</i>
Benefits and Incentives: <i>Medical/Dental</i>
Promotions and Raises: <i>2% raise every year.</i>
<i>Promotion to senior researcher after five years.</i>

Employer Sheet B		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ Restaurant
Job Description: <i>Cook</i>
Job Salary: \$12.00/hour
Location: <i>Downtown Restaurant</i>
Benefits and Incentives: <i>Free dinners</i>
Promotions and Raises: <i>3% raise per year.</i>

Employer Sheet C		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ <i>Cafe</i>
Job Description: <i>Waiter/Waitress</i>
Job Salary: <i>\$7.00/hour.</i>
Location: <i>Café by the sea.</i>
Benefits and Incentives: <i>Free Coffee and Tips</i>
Promotions and Raises: <i>5% raise after 6 months.</i>

Employer Sheet D		Applicant Information		
Name of Applicant				
Experience:				
Major:				
Skills:				
Good Points				
Bad Points				

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ Department Store
Job Description: Salesperson
Job Salary: \$20 000
Location: Downtown
Benefits and Incentives: 5% commissions and 10% discount on store goods.
Promotions and Raises: Manager after 5 years

Employer Sheet E		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ <i>Law Firm</i>
Job Description: <i>Lawyer</i>
Job Salary: \$65 000/year
Location: <i>in the suburbs</i>
Benefits and Incentives: <i>Medical/Dental</i>
Promotions and Raises: <i>2% raise every year.</i>
<i>Promotion to partner after 5 years.</i>

Employer Sheet F		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ <i>High School</i>
Job Description: <i>Teacher</i>
Job Salary: \$30 000/year
Location: <i>Suburbs</i>
Benefits and Incentives: <i>Medical/Dental</i> <i>3 Month Vacation</i>
Promotions and Raises: <i>3% raise every year.</i>

Employer Sheet G		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:
Could you spell your name please?
What kind of experience do you have?
What did you study in university?
Do you have any special skills?
What are your good points and bad points?



You Company's Profile and Available Job
Company Name: _____ <i>Fish Farm</i>
Job Description: <i>Fish Farmer</i>
Job Salary: \$16.00 an hour
Location: <i>On an island.</i>
Benefits and Incentives: <i>Free fish/ housing</i>
Promotions and Raises: <i>None</i>

Employee Sheet A		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Sam Spade</i>
Work Experience: <i>2 years serving at a restaurant.</i>
Your Major: <i>Economics</i>
Special Skills: <i>Drivers License</i>
Good Points: <i>Funny</i>
Bad Points: <i>Lazy</i>

Employee Sheet B		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Michael Jackson</i>
Work Experience: <i>No experience/ Student</i>
Your Major: <i>English</i>
Special Skills: <i>Can speak English well.</i>
Good Points: <i>Works Hard</i>
Bad Points: <i>Shy</i>

Employee Sheet C		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Fred Flinstone</i>
Work Experience: <i>Fishing Guide</i>
Your Major: <i>Biology</i>
Special Skills: <i>Scuba License</i>
Good Points: <i>Responsible</i>
Bad Points: <i>Impatient</i>

Employee Sheet D		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers: What company do you represent? What kind of job do you offer? How much does the job pay? Where is it located? Do you offer any benefits? Is there any chance for a promotion or a raise?



Your information Your Name: <i>Cleopatra Jones</i> Work Experience: <i>3 Year at a Law firm.</i> Your Major: <i>Law</i> Special Skills: <i>License to practice Law</i> Good Points: <i>Team player.</i> Bad Points: <i>Gets angry easily.</i>
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Employee Sheet E		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Mary Stuart</i>
Work Experience: <i>2 years as a research assistant at M.I.T.</i>
Your Major: <i>Physics</i>
Special Skills: <i>Computer programming skills.</i>
Good Points: <i>Creative, intelligent..</i>
Bad Points: <i>Unreliable, gets bored easily.</i>

Employee Sheet F		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Betty Crocker</i>
Work Experience: <i>Three years at a bakery.</i>
Your Major: <i>Didn't go to university.</i>
Special Skills: <i>Bakers License.</i>
Good Points: <i>Kind, Generous</i>
Bad Points: <i>Talkative.</i>

Employee Sheet G		Job Types			
Name of company					
Job:					
Salary					
Location					
Benefits Incentives					
Promotions Raises					

Questions to ask employers:
What company do you represent?
What kind of job do you offer?
How much does the job pay?
Where is it located?
Do you offer any benefits?
Is there any chance for a promotion or a raise?



Your information
Your Name: <i>Frodo Baggins</i>
Work Experience: <i>Two years telemarketer.</i>
Your Major: <i>Education</i>
Special Skills: <i>None</i>
Good Points: <i>Speaks well. Good looking.</i>
Bad Points: <i>Sometimes rude.</i>

