**Conversation Class Lesson Summary**

**Language Resident Name:** Akihiro Shimizu

**Day and Date:** Monday, February 23th, Tuesday, February 24th.

**Language and Level (intermediate or advanced class):** Japanese, Intermediate and Advanced

**Class theme/topics discussed:** Mail Service

**Goal of the class:**

Students will learn vocabularies in post office.

Students will be familiar with the system of mail service in Japan.

**How did you structure the class?**

1. Warm-up

I ask students if they have sent a mail in Japan? How was that? What was difficult?

2. Vocabularies

I distribute a copy of handout to students. We confirm the vocabularies and expressions of postal service on it. I add some explanation. The vocabularies are found in 『日本語集中トレーニング』p65.

3. Skit

A student makes a skit with his/her partner that matches the pictures on the copy. Each picture shows a scene in postal office. Each pair comes up with conversations for each scene. Then, The students demonstrate what they made. The pictures are found in 『日本語集中トレーニング』 p64-65.

4. Map

I draw a picture on white board that shows inside of a post office. I ask students where they should go first when they get to the office. We confirm the procedure they go though to send a package.

5. Explanation

I distribute a copy of handout. I explain fees to send a card, envelop or package.

6. How to write?

With pictures of post cards and envelope, we confirm how to write our address and that of a receiver on them. Should they be vertically written or horizontal? Where do we write them?

**What technology, media or props did you use? (internet resources, playmobiles, handouts, etc.)**

Handouts, whiteboard

**What worked well in this class? What did not work?**

It worked well. The way to write names and addresses on a post card is different form American one. So they got surprised!

**How could this class be improved/ modified?**

**If you have a more detailed lesson plan, please attach it below (OK to use target language for that). Please attach any handouts as well.**

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